



**WHEATLAND FIRE AUTHORITY
BOARD OF DIRECTORS
REGULAR MEETING NOTICE**

NOTICE IS HEREBY GIVEN that the Chair of the Wheatland Fire Authority Board of Directors has called a regular meeting of the Board of Directors to be held on January 11, 2024, at 6:00 p.m. at the Wheatland Fire Authority Station No. 3, 4514 Dairy Road, Wheatland, California. Members of the public may address the Board of Directors concerning any item described below during the Board's consideration of that item. The Chair will invite public comment following Board discussion/deliberation of the item and, if applicable, before Board action.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact Art Paquette, Fire Chief at 530-682-9819. Requests must be made as early as possible.

The following business shall be considered and transacted:

1. Call to order and roll call.
2. Pledge of Allegiance to the Flag.
3. At this time, the public is permitted to address the Board on non-agenized items. **COMMENTS SHOULD NOT EXCEED THREE (3) MINUTES.** In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The Board may respond to statements made or questions asked or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Fire Chief's Office related to the proper procedure to place an item on a future Wheatland Fire Authority agenda. The exceptions under which the Board **MAY** discuss and/or act on items not appearing on the agenda are contained in Government Code §54954.2(b) (1) (2) (3).
4. Approval of minutes from the November 9, 2023
5. Update on JPA Agreement (City of Wheatland & PBFDP)
 - a. Meeting with 3 potential consultants
6. Old Business
 - a. Station #1 Remodel/Facelift will start within 2 weeks
7. New Business
 - a. Bishop's 5-year Incidents reports for possibility of new impact fee.
 - b. Other (non-actionable)
8. Chief's Reports.
 - a. 2 Firefighters are now enrolled in the Yuba Fire Academy.
 - b. One significant Incident (TC with Major Injuries)
 - c. Sign Automatic Aid with Smartsville Fire Protection District
10. Adjourn.



Wheatland Fire Authority

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www.wheatlandfireauthority.com

NOVEMBER 9, 2023 MINUTES WHEATLAND FIRE AUTHORITY BOARD OF DIRECTORS – REGULAR MEETING

This was a regular meeting of the appointed Board of Directors for the Wheatland Fire Authority (WFA), a joint powers authority of the Plumas-Brophy Fire Protection District and City of Wheatland.

1.0 & 2.0 Call to order and roll call at 6:00 pm

Directors present: Bart Johnson, Martin Heatlie, Pam Shelton

Also present: WFA Fire Chief Art Paquette, Bookkeeper Kathy Herbert

2.0 Public Comment – None.

3.0 Minutes – Motion was made by Board Member Shelton and seconded by Board member Heatlie to accept the minutes with correction from September 14, 2023.

Vote called – AYES Motion carried.

4.0 Old Business – JPA AMMENDMENT

The Wheatland City Council has drafted a bid solicitation for a consultant and has been released. Bill anticipated that the contract will be awarded in January 2024 and the Consultant would need approximately 3 months to complete the analysis.

WELL

The well has been completed and came in under budget.

5.0 New Business

Approval of audit for FY 21-22

Approval of the audit was tabled until the next meeting as Chairman Heatlie requested a more comprehensive management letter from auditor.

IMPACT FEE REPORT FOR BISHOP'S

Chief Paquette will prepare a report that shows the calls for Bishop's for the last 5 years to discuss the possibility of a new impact fee.

6.00 Chief's Report

Laid off one seasonal Fire Fighter due to budget constraints.

7.0

FINANCIAL REPORTS

None

There being no further business, the meeting was adjourned at 6:22 p.m.
Minutes approved and adopted this 9th day of November 2023

Prepared by Kathy A. Herbert
November 6, 2023

BISHOP PUMKIN FARM INCIDENTS

2019 -- 7 INCIDENTS

2020 -- 12 INCIDENTS

2021 --10 INCIDENTS

2022 -- 6 INCIDENTS

2023 -- 14 INCIDENTS