



# Plumas-Brophy Fire Protection Dist.

P.O. Box 762                      4514 Dairy Road                      Wheatland, California 95692  
Telephone (530) 633-0861      Fax (530) 633-8215      www.wheatlandfireauthority.com

**MEETING MINUTES  
PLUMAS-BROPHY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING – JANUARY 11, 2024**

**This was a regular meeting of the appointed Board of Director of the Plumas-Brophy Fire Protection District held at 4514 Dairy Rd. Wheatland, CA (Station #3)**

**1.0 & 2.0** Call to order, roll call and Pledge of Allegiance to the flag at 6:40pm

Directors present: Martin Heatlie, Bart Johnson - Raymond Lopez-Absent  
Also present – Fire Chief Art Paquette, Bookkeeper Kathy Herbert

**3.0 Public Comment** - None

**4.0 Minutes**

A Motion was made to approval of the minutes by Board Member Johnson, seconded by Board Chair Heatlie.

**Vote called – AYES: All. Motion carried.**

**5.0 Old Business**

**Steel Building** is tabled until February meeting so that Chief Paquette can gather data.

**Well House** has been completed at Station three, cost came in at \$1,000.00

**Portable Toilet at Station 2**

The Board directed Chief Paquette to secure 3 bids for Toilets that include a hand washing station.

**JPA AMMENDMENT**

Chief Paquette spoke with the City Manager Bill Zenoni and Mr. Zenoni and Chief Paquette and Board Member Johnson have

**BANKING**

Banking switch has been completed.

## **6.0 New Business**

### **PROJECT AT STATION 2**

#### **Measure K Items for Station Number 3**

Chief Paquette presented the 3 bids for the concrete slab and awarded the contract to Freedom Concrete. Bid from Freedom was \$ 16,000.00 so the Board authorized \$ 20,000.00 maximum expense to cover permitting and other expenses not included in the bid.

Board Member Johnson made a motion to proceed with the slab, Board Chair Heatlie seconded.

**MOTION PASSED**

**7.0 Secretary's Report** – None.

#### **8.0 Treasurers report**

Treasurers report was distributed to the Board as well as checks to be signed.

There being no further business, the meeting adjourned at 7:23pm

Minutes approved and adopted this 8<sup>th</sup> day of February 2024

Prepared by Kathy A. Herbert

February 5, 2024