



# Plumas-Brophy Fire Protection Dist.

P.O. Box 762                      4514 Dairy Rd                      Wheatland, California 95692  
Telephone (530) 633-0861      Fax (530) 633-8215      www.wheatlandfireauthority.com

## PLUMAS-BROPHY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Chair of the Plumas-Brophy Fire Protection District Board of Directors have called a REGULAR meeting of the Board of Directors to be held on June 13, 2024, at 7:00 p.m. at the Wheatland Fire Authority Station No. 3, 4514 Dairy Road, Wheatland, California.

Members of the public may address the Board of Directors concerning any item described below during the Board's consideration of that item. The Chair will invite public comment following Board discussion/deliberation of the item and, if applicable, before Board action.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Art Paquette (WFA Fire Chief) for any requests. This must be made as early as possible.

The following business shall be considered and transacted:

1. Call to order and roll call.
2. Pledge of Allegiance to the Flag.
3. At this time, the public is permitted to address the Board on non-agenized items. COMMENTS SHOULD NOT EXCEED THREE (3) MINUTES. In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The Board may respond to statements made or questions asked or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Secretary related to the proper procedure to place an item on a future Plumas-Brophy Fire Protection District agenda. The exceptions under which the Board MAY discuss and/or act on items not appearing on the agenda are contained in Government Code §54954.2(b) (1) (2) (3).
4. Approve minutes from the May 9, 2024
5. Update on JPA Agreement (City of Wheatland & PBFPD)
  - a. Presentation to City Council on July 23<sup>rd</sup> @ 1800hrs.
6. Discussion and Approval of Measure K Expenditures (current & potential projects)
  - a. Station 3 remodel/repair is about 75% done
  - b. Station 2 new building permit is issued
    - a. Freedom Concrete Company will start the slab work on June 18<sup>th</sup>, 2024
7. Old Business
  - a. Other (non-actionable)
8. New Business
  - a. Discussion & Approval of 3 quotes for new HVAC for Gym Building
  - b. Other (non-actionable)

9. Treasurer Report

a. Kathy Herbert

10. Reports (Chief & Board)

a. No significant Incidents

11. Adjourn



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**MEETING MINUTES  
PLUMAS-BROPHY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING – MAY 9, 2024**

**This was a regular meeting of the appointed Board of Director of the Plumas-Brophy Fire Protection District held at 4514 Dairy Rd. Wheatland, CA (Station #3)**

**1.0 & 2.0** Call to order, roll call and Pledge of Allegiance to the flag at 6:40pm

Directors present: Martin Heatlie, Bart Johnson  
Also present – Fire Chief Art Paquette, Bookkeeper Kathy Herbert

**3.0 Public Comment** - None

**4.0 Minutes**

A Motion was made to approval of the minutes by Board Member Johnson, seconded by Board Chairman Heatlie.

**Vote called – AYES: All. Motion carried.**

**5.0 Old Business**

**MEASURE K PROJECTS**

**Remodel/Repair Project at Station 3**

Station 3 work is in progress. Moving along nicely.

**Project at Station 2**

Storage building has not yet commenced. Waiting for Permit from Yuba County.

**JPA AMMENDMENT**

Chief Paquette and Kathy Herbert met with the consultant and his financial director and supplied all requested information to them. The consultant's report should be completed and could be presented to the City in July.

## **6.0 New Business**

### **BUDGET FOR FY 24-25**

The budget for FY 24-25 was presented to the Board. Board Member Johnson made a motion to accept the budget as submitted, Board Chairman Heatlie seconded.

**Vote called – AYES: All. Motion carried.**

**7.0 Secretary's Report** – None.

### **8.0 Treasurers report**

Treasurers report was distributed to the Board.

There being no further business, the meeting adjourned at 7:17pm

Minutes approved and adopted this 13<sup>th</sup> day of June 2024

Prepared by Kathy A. Herbert

June 10, 2024 -